

Royal Bridge College
Tuition Refund Policy-Program Does Not Require PTIB Approval

Royal Bridge College

Name of Institution

04308

Institution Number

**Tuition Refund Policy-Program
Does Not Require PTIB Approval**

Name of Policy

September 1, 2021

Effective Date

September 1, 2024

Revision Date

Name of Program

REFUND POLICY

Tuition refund policy for a program with tuition of less than \$4,000:

- Withdrawal by student or dismissal by the College before program starts; 100% Refund of tuition fee and related fees except for Application Fees.
- Withdrawal by student or dismissal by the College after program started; there is no refund.

Tuition refund policy for program when tuition is \$4,000 or more:

The institution will refund 100% of the tuition and all related fees, other than application fees, if both of the following apply:

- The student does not attend the program, and
- The institution receives from the student a notice of withdrawal or a copy of refusal of a study permit no later than 30 days after the later of:
 - a) the start date of the program in the most recent Letter of Acceptance
 - b) the start date of the program in the enrolment contract.

The refund will be paid within 30 days of the date the institution receives the notice of withdrawal or copy of study permit refusal.