

6. Education History (Attach a separate sheet if necessary. List most recent first)

Applicants are responsible for declaring **all** post secondary education completed and arranging for the submission of official transcripts from all institutions attended. Transcripts are considered official only if produced by the Registrar or other recognized authority of the providing institution and presented in a sealed institutional envelope.

Institution Name, Country	Program Name	Program Start and End Dates	Program Type/Credential Awarded and Year

7. Information Release Statement

When an agent or other personal representative assists with an application for admission, when management of an academic program is jointly sponsored by an institution in another country, or when a faculty member or instructor is based in another country, relevant contact and other information of learners may be stored and accessed outside Canada under conditions of confidentiality. By signing this application form, a learner is agreeing to the collection, use and disclosure of personal information as outlined above.

Royal Roads University may only collect personal information that is required for a specific purpose, may only retain the information for a specified period of time, and may not use this information for any other purpose, or disclose it to a third party without prior written consent or under authorized legal conditions.

Additional Information Release (Optional)

In addition to the above statement, I authorize release of information regarding my application, registration, grades and fees to:

Name: _____ Relationship: _____

8. Collection & Use of Personal Information

Royal Roads University gathers and maintains information used for the purposes of admissions, registration, and other fundamental activities related to being a member of the University community, and to enrolling learners in a public post-secondary institution in the Province of British Columbia pursuant to the University Act, (RSBC 1996), the Royal Roads University Act (RSBC 1996), and section 26 of the Freedom and Information and Protection of Privacy Act (RSBC 1996). Details may be obtained from the Office of the Registrar or may be found at <http://www.royalroads.ca/about/personal-information-applicants-and-students>

9. Declaration

I hereby declare that all information I have submitted in this application for admission is true and complete, that all personal documents submitted have been authored by me, and that no information has been withheld to the best of my knowledge.

I understand that any omission or misrepresentation of information, including submission of false statements and/or documents, or failure to disclose attendance at another post-secondary institution at the time of submission or anytime thereafter, may result in the immediate and permanent cancellation of my admission or registration to Royal Roads University without reimbursement.

I understand that completion of this authorized application permits Royal Roads University to request and/or confirm any information necessary to support my application for admission.

I understand that information on falsifications may be shared with the Association of Registrars of Universities and Colleges of Canada.

Applicant Signature

Date